


FIC - Viewing and Downloading FS&Q Information - haccp.com User Guide

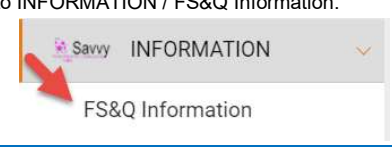
Last modified: 22 July 2020

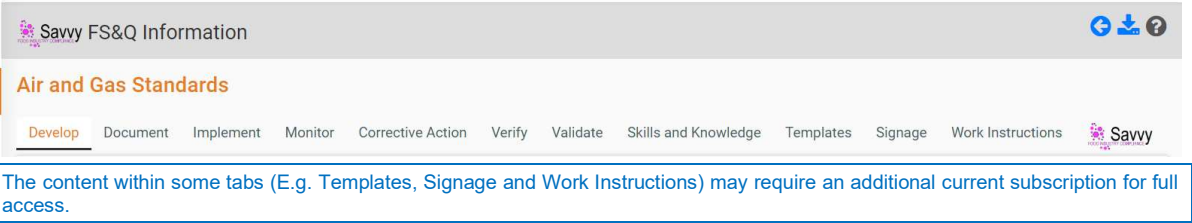
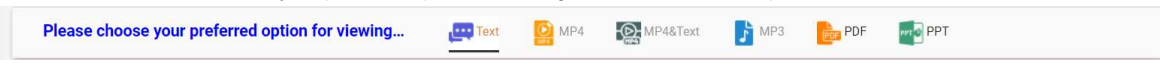

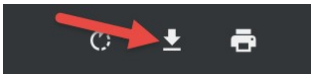

This User Guide provides instructions for how to view and download FS&Q Information on the haccp.com platform, including:

- 1. Viewing FS&Q Information.
- 2. Downloading FS&Q Information PDF Files.
- 3. Downloading FS&Q Information MP3 Files.

You may wish to use the haccp.com Work Instruction Training Record within this document to record the Training and Competency Outcomes for Team Members using the haccp.com Platform!

	<p>Benefits of using the haccp.com FS&Q Information functionality:</p> <ul style="list-style-type: none"> • View and Download Information for over 65 Food Compliance Subjects and Savvy Food Industry Compliance Articles. • View FS&Q Information online as Text, Audio Visual, Audit Visual and Text, MP3, PDF or as a Presentation format. • Downloads are available in MP3 and PDF formats. • Save the time and human resources you previously allocated to formatting your own FS&Q Information. • Our FS&Q Information is formatted systematically in alignment with the SoLFS methodology for consistent outcomes. • Our team of Food Compliance Specialists regularly review and update FS&Q Information in alignment with Best Practice and updated Food Compliance Standards. <p style="text-align: right; color: white;">...All this and more for only \$99 USD per year!</p>
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Step	1. Viewing FS&Q Information								
1.a.	Login to your haccp.com account.								
1.b.	<p>Go to INFORMATION / FS&Q Information.</p>  <p>! A current subscription to the haccp.com FS&Q Information functionality is required for full access.</p>								
1.c.	<p>The FS&Q Information FS&Q Element page lists the available information subjects.</p> <ul style="list-style-type: none"> • A Search functionality is provided for User convenience. • The Title column includes sorting functionalities for User convenience. <p>Show 25 entries Search: _____</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Title</th> <th style="text-align: left;">Action</th> </tr> </thead> <tbody> <tr> <td>Air and Gas Standards</td> <td style="text-align: center;"></td> </tr> <tr> <td>Allergen Management</td> <td style="text-align: center;"></td> </tr> <tr> <td>Approved Supplier Management</td> <td style="text-align: center;"></td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Select the required subject by clicking on the text link or the view icon within the Action column. <p>! The available FS&Q Information Subjects align with all of the other resources available on haccp.com for consistent and logical outcomes.</p>	Title	Action	Air and Gas Standards		Allergen Management		Approved Supplier Management	
Title	Action								
Air and Gas Standards									
Allergen Management									
Approved Supplier Management									
1.d.	<p>Each FS&Q Information Page includes tabs for:</p> <ul style="list-style-type: none"> • Develop (Development) – To define detail, scope and purpose. • Document (Documentation) – To establish the developed detail in a viewable format to facilitate information. • Implement (Implementation) – To facilitate the application of the documentation. • Monitor (Monitoring) – To review, confirm and document the evidence of the implementation against documented limits. • Corrective Action – To apply “real time” interventions to documented monitoring limits. • Verify (Verification) – To review and confirm documented monitoring and corrective actions against documented parameters. • Validate (Validation) – To confirm the documented monitoring or procedural limits. • Skills and Knowledge – Skills, knowledge and competency requirements to facilitate development, documentation, implementation, monitoring, corrective action, verification and validation of this Food Safety and Quality System Element. • Templates – FS&Q Templates available for download and use through haccp.com. • Signage – FS&Q Signage available for download and use through haccp.com. • Work Instructions – FS&Q Work Instructions available for download and use through haccp.com. • Savvy (Savvy Food Industry Compliance) – Savvy Food Industry Compliance provides you with insightful articles and opinions from Experienced Food Industry Professionals and updates regarding our Services and Online Resources! <ul style="list-style-type: none"> ○ You can use these tabs to navigate between the relevant sections of available content! 								

	
<p>1.e.</p>	<p>Each FS&Q Information Page includes viewing options for:</p> <ul style="list-style-type: none"> • Text – Website Content (Text Based) • MP4 (Audio Visual) • MP4 and Text (Audio Visual and Text) • MP3 (Audio) • PDF (Text Based) • Slideshow (Visual) <ul style="list-style-type: none"> ◦ You can choose your preferred option for viewing from these available options.  <p>Regardless of which viewing option you select; the FS&Q Information content will remain the same!</p>
<p>2. Downloading FS&Q Information PDF Files</p>	
<p>2.a.</p>	<p>A Download FS&Q Information PDF Files Icon is provided at the top right of the Information page area.</p> <ul style="list-style-type: none"> • This allows Subscribed Users to download individual Information files OR all of the available FS&Q Information PDF files at the click of a button. <p>Home > FS&Q Information</p>  <ul style="list-style-type: none"> ◦ Individual FS&Q Information PDF files will be downloaded according to your browser functionality and settings. ◦ Where all FS&Q Information PDF files are requested, a .zip folder containing all available FS&Q Information PDF files will be downloaded according to your browser functionality and settings. <p>Our team of Food Compliance Specialists regularly review and update FS&Q Information in alignment with Best Practice and updated Food Compliance Standards.</p>
<p>2.b.</p>	<p>FS&Q Information PDF files can also be downloaded directly from the PDF Viewer if required.</p> <ul style="list-style-type: none"> • FS&Q Information PDF files will be downloaded according to your browser functionality and settings. 
<p>3. Downloading FS&Q Information MP3 Files</p>	
<p>3.a.</p>	<p>FS&Q Information MP3 files can be downloaded from the MP3 view page.</p> <ul style="list-style-type: none"> • FS&Q Information MP3 files will be downloaded according to your browser functionality and settings. 

We Welcome Your Feedback!

We encourage your participation in recommending content addition, updates and amendments to ensure you access to the most current and relevant Food Safety and Quality information and resources available on the web!

Please do not hesitate to contact us directly at achievegreatness@haccp.com with your comments or suggestions!

